

**Village of Howard City
Downtown Development Authority
Meeting Minutes
February 2, 2023**

Members Present: Campbell, Baker, Kilts, Heckman, Parker, Denton, Gebhardt, MacTavish

Members Absent with Notice: None

Members Absent without Notice: VanWagner

Others Present: Falcon, Kuzmik

Chairman Campbell called the meeting to order at 8:00 am.

The pledge of allegiance was given.

Motion by Heckman seconded by Denton to approve the minutes of the January 5, 2023, meeting. Motion CARRIED (8-0)

Public Comment: None

Motion by Heckman seconded by Parker to approve the Treasurer's report as presented. Motion CARRIED (8-0)

The DDA board approved the presented Façade Grant Application packet as presented by Executive Director Falcon that outlines the process to apply for Façade Grants. The applicant will need to meet with Executive Director Falcon to determine if the project qualifies for a grant. Once the project is vetted, the applicant must come before the DDA board for approval and a determination of funds.

Motion by Heckman seconded by Baker to nominate and approve to keep Brian Campbell as DDA Chairman and Tom Parker as DDA Vice-Chairman. No other nominations were made. Motion CARRIED (8-0)

Motion by Parker seconded by Denton to approve the 2022-23 budget amendments with the addition of account #248-000-901 Printing/Publishing for the amount of \$641.25 for Michigan Trails advertising and the 2023-24 budget as presented. Motion CARRIED (8-0)

Bruce Williams spoke on behalf of the new Howard City Area Chamber of Commerce. The new Chamber would like to work with the DDA and Village Council in order to help promote business within the area. Executive Director Falcon stated there is a vacancy on the DDA board and inquired if a member of the Chamber would be interested in filling that position. Mr. Williams stated the Chamber would meet and designate an individual to fill the vacancy.

Public Comment: None

Executive Director Falcon stated we are hoping to have a great year. A lot of projects are depending on the State right now as far as the grants we applied for. Executive Director also welcomed and introduced Blaine Gebhardt as the newest member of the DDA.

Motion by Heckman seconded by Parker to adjourn the meet at 8:21 am. Motion CARRIED (8-0)

Michael Falcon, Executive Director

Melissa Kuzmik, Clerk