

**VILLAGE OF HOWARD CITY**  
**APPLICATION TO TURN ON WATER SERVICE**

Move In Date:	
Name:	
Business Name: (If Applicable)	
Site Address:	
Mailing Address:	
City, State, Zip:	
Phone:	
Fax:	
Property Owner: Name (If Renting)	
Owner Mailing Address:	
Owner City, State, Zip:	
Would you like to receive your bill via Email:	Yes, email address: _____ No (Please Print Clearly)
Residential Deposit:	\$109.64
Commercial Deposit:	\$219.27

***Please Read, Sign & Date:***

Water deposits will be refunded to property owners in one year if monthly bills are paid in a timely manner. Deposits will be refunded to renters when they stop service. Village policy states each service is required a deposit (the deposit is by service not name). Water/sewer bills are mailed the first of every month, which can be paid through the 20<sup>th</sup>. A 10% penalty is added to bills paid until the end of the month. **If the bill is still unpaid on the 1<sup>st</sup> of the next month, a \$50.00 fee will be assessed, and your water service will be shut off until the bill is paid.** Bills may be paid at the Village Office at 125 Shaw Street. Failure to receive your bill **DOES NOT** waive penalty and unpaid bills are a lien on the property collectable on the tax roll in accordance with Village ordinance.

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

***Please Note: Someone must be present at the property when the Village turns on the water.***